

Reduced Course Load (RCL) Guidelines

Accommodation Description: This accommodation is for students who cannot meet the minimum credit hour per semester standard set by their major, college, or the university.

Student Responsibilities:

- The student must communicate with the DRC the barriers they are experiencing which prevent them from enrolling as a full-time student. This accommodation must be approved every semester as disability related symptoms may fluctuate and a student may no longer need to request a reduced course load. Students should consider the following:
- Meet with Student Financial Affairs prior to submitting a RCL request to find out how taking a reduced course load may affect aid/scholarships.
- Meet with academic and program advisors to develop a graduation plan which reflects less than full-time credit hours per semester.
- Submit a RCL request to the DRC after the first day of classes starts, and you have finalized your schedule. [Reduce Course Load Form](#)
- As needed, request additional notification letter for International Student Services, National Merit Scholarship Coordinator, Student Activities and Involvement, Student Legal Services, or your graduate coordinator.
- There are some programs where RCL does not align with program standards.
- RCL cannot alter or change individual course requirements.